

Warren County Technical School



Remote Instruction Plan 2026-2027

If the need for remote instruction and learning arises, the Warren Tech school community will follow the plan outlined below. All staff and students have been provided with the necessary technology, including hotspots, to progress through virtual school days.

Communications to stakeholders regarding any transition to remote instruction and learning will be sent via email, text, and phone call, utilizing the Finalsite K-12 Communication System. In addition, we will update our school website, wctech.org, with all the necessary information about remote instruction and learning.

Much like the previous school closures and resulting home-based instruction and learning, Warren Tech will continue to utilize both the Google and Zoom online platforms for class meetings, teaching, tutoring, counseling and therapy sessions, and anything else necessary for staff and student success, including special education/504-related situations.

1) Teachers will provide instruction via Google Classroom, Google Meet/Zoom platforms, and assignments through online textbooks, virtual classrooms, video instruction, email, and web-based resources. Accelerated learning opportunities and credit recovery will be provided via Edgenuity. Warren Tech staff members have many resources available and have been trained accordingly.

2) Teachers will track attendance and assignments electronically, using Genesis and Google Classroom. All students have Google Chromebooks with individual accounts.

3) In the event of a warning of a closure, teachers will also send textbooks and paper-based materials home with students for accessibility during closure.

4) If a student is unable to access the internet, all efforts will be made to provide alternative work. The student will not be penalized for missed assignments and will be afforded reasonable time to make up work upon return to school.

5) Any issues with equitable access that may occur during the period of home instruction will be brought to the attention of the Principal and resolved promptly. The plan addresses the impact of virtual or remote instruction on the school lunch and school breakfast programs. Warren Tech will communicate to families the dates/times for food pick up at the various sending districts throughout the county. We worked with all sending districts in this regard previously, as well. Meal distribution information for each sending district will be posted on that district's website.

6) Teachers will hold virtual lessons and class meetings each day. Warren Tech will utilize the regular bell schedule (8:02 am-2:55 pm) unless otherwise communicated. The schedule can be found at the end of this document. Synchronous and asynchronous virtual lessons will be provided to maximize student learning, and a variety of formative and summative assessments will be utilized to assess student learning.

7) Our case manager is available via email and will work with students, parents, and staff to ensure students are receiving necessary and appropriate support to the greatest extent possible. Please email Taylor Shafer at shafert@wctech.org. Ms. Shafer will work with teachers to ensure IEP implementation, including the tracking of services, student progress, as well as provision of accommodations and modifications. In addition, the case manager will communicate with students, parents, and teachers to schedule and hold IEP meetings. The meetings will be held via Zoom. Title I tutoring, club meetings, 21st Century Learning Centers, and peer mediation will be provided remotely. Guidance counselors will also be available to assist and support students, as necessary.

8) In addition to all teaching and support staff, administration and secretaries will be available via email and phone regularly each day. Also, administrators and maintenance staff will be on-site consistently throughout any period of remote instruction to monitor the building and surrounding property.

9) The district's ELL program aligns with State/Federal requirements to meet the needs of English language learners. Translation devices have been provided to ELL students. ELL families can utilize these devices as well. Other methods of instruction will be provided, as necessary. Staff are aware of ELL and have received training.

Important Contact Information:

For class-specific questions, students and parents are encouraged to reach out directly to the classroom teacher. Teacher email addresses can be found on our website, wctech.org, under the “Faculty” tab. For any other questions, please refer to the staff members listed below.

Essential Employees

Ms. MJ Schubert, Attendance Secretary - schubertmj@wctech.org

Mr. Bob Cammarota, Technology - cammarotar@wctech.org

Ms. Alexis Sellers, School Nurse and Athletic Director - sellersa@wctech.org

Ms. Taylor Shafer, Case Manager - shafert@wctech.org

Mrs. Sharon Lentine, Guidance/Student Services Secretary - lentimes@wctech.org

Mrs. Patti Harper, Secretary to the Principal/Director of Special Services -

harperp@wctech.org

Mr. Jeff Tierney, Principal/Director of Special Services - tierneyj@wctech.org

Mr. Bill Horn, Assistant Principal/Director of Guidance - hornw@wctech.org

Mr. Ray Gara, Transportation Liaison - garar@wctech.org

Ms. Donna Williams, Business Administrator/Facilities Manager -

williamsd@wctech.org

Mrs. Lisa Whittle, Business Office Secretary - whittlel@wctech.org

Mrs. Anne Drescher, Admin Assistant to the Superintendent - dreschera@wctech.org

Mr. Derrick Forsythe, Superintendent - forsythed@wctech.org

*The entire maintenance/custodial team will be at the facility regularly.