

June 29, 2021  
**EXECUTIVE COMMITTEE MEETING**  
**VIRTUAL MEETING HELD DUE TO COVID-19 SCHOOL CLOSURE**  
**MINUTES**

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors was held virtually through Zoom electronic platform

**I OPEN PUBLIC MEETING STATEMENT**

This meeting was held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and adequate notice has been published in the The Courier News. This notice is also posted on the HCESC website and a copy has been sent to the county office.

**II ROLL CALL**

**MEMBERS PRESENT**

Charles Miller, President (East Amwell)  
Donna Herbel (Kingwood)  
Rainie Roncoroni (Bethlehem)

Gerald Bowers (Delaware Valley Regional)  
Teresa Kane (Milford)  
William Grippo (Franklin - Somerset)

**ADMINISTRATION PRESENT**

Corinne Steinmetz (SCHOOL BUSINESS ADMINISTRATOR)  
Christina Greaves (PARAPROFESSIONAL COORDINATOR)

Heidi Gara (ASST SCHOOL BUSINESS ADMINISTRATOR)

**III CALL TO ORDER**

President Charles Miller opened the meeting at 4:20 pm as an Executive Committee meeting since quorum has not been met

**V APPROVAL OF MINUTES**

Donna Herbel moved, seconded by William Grippo to:

A approve Board of Directors Board Minutes June 1, 2021, as submitted by Board Secretary

**MOTION PASSED - pending ratification**

**VI FINANCIAL REPORTS**

Gerald Bowers moved, seconded by Donna Herbel to:

A approve the line item transfers and budget appropriations for the period of June 1- 18, 2021 (Adj #212-226)

**MOTION PASSED - pending ratification**

**VII LIST OF BILLS**

A Donna Herbel moved, seconded by Gerald Bowers to approve the following list of bills:

1	June 1-25, 2021	\$126,516.11	Hand checks
2	June 15, 2021	\$11,982.00	Consultant Payroll
3	June 29, 2021	\$3,130.00	Consultant Payroll
4	June 29, 2021 List of Bills	\$793,612.94	Computer Generated
		<u>\$935,241.05</u>	TOTAL

**MOTION PASSED - pending ratification**

**VIII CORRESPONDENCE / COMMUNICATION**

- A June 2021 Cooperative Purchasing Newsletter
- B Interim Executive County Superintendent approval letter re: Heidi Gara School Business Administrator Contract
- C Interim Executive County Superintendent approval letter re: Heidi Gara Contract Addendum for Shared Services at East Amwell Township Board of Education
- D Interim Executive County Superintendent approval letter re: Subcontracted Business Administrator Services with South Hunterdon Regional School District Board of Education

**IX COMMITTEE MEETINGS**

- A Building and Grounds, did not meet
- B Programs and Services, did not meet
- C Public Relations, did not meet
- D Policy, did not meet
- E Personnel, did not meet
- F Finance, did not meet
- G Executive, did not meet

**X POLICY**

No Action Items

**XI SUPERINTENDENT'S REPORT, reported by Corinne Steinmetz, SBA**

Administration transition going smoothly, been working towards transition for some time

Ms. Steinmetz's last day as a Shared SBA at Hunterdon Vocational is June 30, 2021; HCVSD is a valued partner of HCESC through several programs and shared services

Working on development of Professional Development programing to address SEL and Learning Loss for local districts

THRIVE program enrollment is growing, working on transportation in the fall

Approved service provider for Non Public schools using EANS funding

Transportation did amazing job with the frequent changes this past year

Planning Board Retreat/New Member Orientation for September

William Grippo moved, seconded by Rainie Roncoroni to:

**A ADMINISTRATION**

**June 29, 2021**  
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**MINUTES**

- 1 approve the Shared Services Agreement, for the period July 1, 2021 to July 27, 2021, for subcontracted business administrator services with South Hunterdon Regional School District Board of Education in accordance with the Uniformed Shared Services and Consolidation Act, NJSA 40A:65-1 et. seq., and NJSA 18A:17-14.1 at an daily rate of \$625, as approved by the Interim Executive County Superintendent

**B SCHOOLS**

- 1 approve the 2021-2022 School Calendar

**C HOFFMANS CROSSING**

- 1 approve Housing Agreement with Ryan Tucker, for 51 Hoffmans Crossing Road, Califon, NJ 07830, at no rent, to coincide with fulfillment of job responsibilities, and terms and conditions enumerated in Housing agreement

**D TECHNOLOGY**

No Action Items

**E ADULT BASIC EDUCATION**

No Action Items

**F PARAPROFESSIONALS**

No Action Items

**G LEASE PURCHASING**

No Action Items

**H PURCHASING**

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:
 

#	DISTRICT
686	Beach Haven Board of Education
687	West New York Board of Education
688	Merchantville Board of Education
- 2 terminate the Physical Security Products bid #HCESC-Cat-20-12 effective September 28, 2021 per A11.4 Annual Termination Option
- 3 award, as authorized at the June 1, 2021 Board of Directors meeting the Indoor/Outdoor Signs & Graphics bid #HCESC-Ser-21-08, effective July 6, 2021 through July 6, 2023 to KGC Enterprises, Inc. dba KC Sign pending receipt of required documents as follows: Design Services - \$8/Hour, Materials - 22% Markup, 2% Prompt Payment Discount, Installation Services - \$175/Hour, all 21 Counties
- 4 authorize Administration to award the Commercial Floor Covering & Related Services bid #208

**I DEPARTMENT OF SCHOOL SERVICES**

**J TRANSPORTATION**

- 1 approve Interlocal Vehicle Sale Agreement with West Milford Board of Education, for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price
- 2 approve Coordinated Transportation, effective July 1, 2021 through June 30, 2022, for the following:  
East Orange School District
- 3 approve Joint Agreement with Lebanon Township Board of Education from May 17, 2021 to June 11, 2021, for unexpected routes, at negotiated costs:

Route#	Destination	Sending District	Contractor	Route Per Diem
L01	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84
L02	Woodglen/Valley View	Lebanon Township	GST	\$78.57
L03	Woodglen/Valley View	Lebanon Township	Krapf	\$85.75
L04	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84
L05	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84
L06	Woodglen/Valley View	Lebanon Township	Krapf	\$59.50
L07	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84
L08	Woodglen/Valley View	Lebanon Township	GST	\$78.57
L09	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84
L10	Woodglen/Valley View	Lebanon Township	HCESC	\$83.00
L11	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84
L12	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84
L13	Woodglen/Valley View	Lebanon Township	HCESC	\$83.00
L14	Woodglen/Valley View	Lebanon Township	Krapf	\$79.84

- 4 approve Special Education Transportation Routes, as listed:

Quoted Routes					5/12/2021 TO 6/30/2021	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem	
2132T	PCDI	Fleming-Raritan	Alyft	\$304.00	\$81.00	
2134T	Montgomery Academy	Readington Twp. BOE	Cassidy	\$246.00	N/A	

- 5 rescind Special Education Transportation Routes, approved at the June 1, 2021 Representative Assembly meeting, as listed:

Contracted Renewal Routes					7/1/2021 TO 8/30/21	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem	
S2223	PCDI	North Hunterdon	HCESC	\$294.00	N/A	
S2224	Woodglen School	Hampton	HCESC	\$220.00	N/A	
1914	Sage School	HC. Flem Raritan	DVR	\$293.04	N/A	

- 6 approve Special Education Transportation Routes with Sussex Coop, as listed:

Contracted Routes					June 23, 2021 to August 30, 2021	
Route#	Destination	Sending District	Contractor	Route Per Diem	Aide Per Diem	
SR-296	Horizon Lower School	West Orange	HCESC	\$360.78	N/A	
SR-337	ECLC/Chatham	West Orange	HCESC	\$504.33	N/A	

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SR-346	Phoenix Center	West Orange	HCESC	\$458.99	N/A
SR-357	Sawtelle Learning Center	West Orange	HCESC	\$360.78	N/A

7 approve Joint Transportation Agreement with West Orange BOE, the annual amount of \$4,800,000, for the 2021-2022 School Year, as follows:

Route Type	Maximum # of Routes
Bus Routes 54 Passenger	39
Smaller than 54P Bus Routes	10
Bus Aides	10

8 approve a Joint Agreement with Union Township School District for Route Renewals the as follows:

Contracted Routes						August 25, 2021 - June 30, 2022					
Route	Per Diem	Per Annum	Vendor	District	School	Route	Per Diem	Per Annum	Vendor	District	School
U01	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools	U01	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools
U02	\$167.53	\$30,490.46	GST	Union Twp Schools	Union Twp Schools	U02	\$167.53	\$30,490.46	GST	Union Twp Schools	Union Twp Schools
U03	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools	U03	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools
U04	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools	U04	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools
U05	\$185.12	\$33,691.84	Krapf	Union Twp Schools	Union Twp Schools	U05	\$185.12	\$33,691.84	Krapf	Union Twp Schools	Union Twp Schools
U06	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools	U06	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools
U07	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools	U07	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools
U08	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools	U08	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools
U09	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools	U09	\$174.77	\$31,808.14	Krapf	Union Twp Schools	Union Twp Schools

9 approve a Joint Agreement Franklin Township School District for Route Renewals, as follows:

Contracted Routes						August 25, 2021 - June 30, 2022					
Route	Per Diem	Per Annum	Vendor	District	School	Route	Per Diem	Per Annum	Vendor	District	School
FA	\$174.77	\$31,458.60	Krapf	Franklin Twp School District	Franklin Twp. School	FA	\$174.77	\$31,458.60	Krapf	Franklin Twp School District	Franklin Twp. School
FB	\$188.00	\$33,840.00	Krapf	Franklin Twp School District	Franklin Twp. School	FB	\$188.00	\$33,840.00	Krapf	Franklin Twp School District	Franklin Twp. School
FC	\$182.53	\$32,855.40	Krapf	Franklin Twp School District	Franklin Twp. School	FC	\$182.53	\$32,855.40	Krapf	Franklin Twp School District	Franklin Twp. School
FD	\$188.00	\$33,840.00	Krapf	Franklin Twp School District	Franklin Twp. School	FD	\$188.00	\$33,840.00	Krapf	Franklin Twp School District	Franklin Twp. School
FE	\$174.77	\$31,458.60	Krapf	Franklin Twp School District	Franklin Twp. School	FE	\$174.77	\$31,458.60	Krapf	Franklin Twp School District	Franklin Twp. School

10 approve a Joint Agreement Lebanon Township School District for Route Renewals, as follows:

Contracted Routes						August 25, 2021 - June 30, 2022					
Route	Per Diem	Per Annum	Vendor	District	School	Route	Per Diem	Per Annum	Vendor	District	School
L01	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L01	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L02	\$159.79	\$28,921.99	GST	Lebanon Twp. School District	Woodglen/Valley View	L02	\$159.79	\$28,921.99	GST	Lebanon Twp. School District	Woodglen/Valley View
L03	\$174.40	\$31,566.40	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L03	\$174.40	\$31,566.40	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L04	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L04	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L05	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L05	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L06	\$121.00	\$21,537.19	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L06	\$121.00	\$21,537.19	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L07	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L07	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L08	\$159.79	\$28,921.99	GST	Lebanon Twp. School District	Woodglen/Valley View	L08	\$159.79	\$28,921.99	GST	Lebanon Twp. School District	Woodglen/Valley View
L09	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L09	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L10	\$192.00	\$34,752.00	GST	Lebanon Twp. School District	Woodglen/Valley View	L10	\$192.00	\$34,752.00	GST	Lebanon Twp. School District	Woodglen/Valley View
L11	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L11	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L12	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L12	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View
L13	\$168.81	\$30,554.61	HCESC	Lebanon Twp. School District	Woodglen/Valley View	L13	\$168.81	\$30,554.61	HCESC	Lebanon Twp. School District	Woodglen/Valley View
L14	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View	L14	\$162.37	\$29,388.97	Krapf	Lebanon Twp. School District	Woodglen/Valley View

11 approve a Joint Agreement Clinton-Glen Gardner School District for the following routes:

Contracted Routes						August 25, 2021 - June 30, 2022					
Route	Per Diem	Per Annum	Vendor	District	School	Route	Per Diem	Per Annum	Vendor	District	School
GG1	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School	GG1	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School
GG2	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School	GG2	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School
GG3	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School	GG3	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School
GG4	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School	GG4	NA	\$38,575.81	HCESC	Clinton Boro/Glen Gardner	Clinton Public School

12 provide Routing Services to Clinton Glen Gardner Borough School District for 2021-2022 School Year at a rate of \$2,500.00

13 approve Joint Agreement with Clinton Township School District for the following routes:

Contracted Routes						August 27, 2021 - June 30, 2022					
Route	Per Diem	Per Annum	Vendor	District	School	Route	Per Diem	Per Annum	Vendor	District	School
CM01	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM01	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM02	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM02	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM03	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM03	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM04	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM04	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM07	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM07	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM08	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM08	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM09	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM09	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM10	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM10	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM11	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School	CM11	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School

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CM12	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM13	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CM14	NA	\$26,915.32	HCESC	Clinton Township School District	Clinton Township Middle School
CR01	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CR02	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CR03	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CR04	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CR05	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CR06	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CR07	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CR08	NA	\$42,291.92	HCESC	Clinton Township School District	Round Valley School
CR10	NA	\$26,915.32	HCESC	Clinton Township School District	Round Valley School
CP01	NA	\$42,291.92	HCESC	Clinton Township School District	Patrick McGaheran School
CP03	NA	\$26,915.32	HCESC	Clinton Township School District	Patrick McGaheran School
CP04	NA	\$42,291.92	HCESC	Clinton Township School District	Patrick McGaheran School
CP05	NA	\$26,915.32	HCESC	Clinton Township School District	Patrick McGaheran School
CP06	NA	\$26,915.32	HCESC	Clinton Township School District	Patrick McGaheran School
CP07	NA	\$42,291.92	HCESC	Clinton Township School District	Patrick McGaheran School
CP08	NA	\$26,915.32	HCESC	Clinton Township School District	Patrick McGaheran School
CP10	NA	\$34,950.36	HCESC	Clinton Township School District	Patrick McGaheran School
CS01	NA	\$34,950.36	HCESC	Clinton Township School District	Spruce Run School
CS02	NA	\$26,915.32	HCESC	Clinton Township School District	Spruce Run School
CSPK in	NA	\$10,439.37	HCESC	Clinton Township School District	Spruce Run School
CSPK out	NA	\$10,439.37	HCESC	Clinton Township School District	Spruce Run School

14 approve Negotiated Agreement with Clinton Township School District for school bus aides, at an annual amount of \$9,592.50 per aide, as needed, for the 2021-2022 school year

15 approve a Joint Transportation Agreement with Clinton Township School District. for trips for the 2021-2022 school year, as follows:

Trips to Various Locations	54 Passenger Bus	1st (3 hrs) than \$65.00 per 54Pass.	\$195.00
Trips to Various Locations	16 to 24 Passenger Van	1st three hours than \$60.00 per 16 Pass.	\$180.00

16 approve Joint Agreement with North Hunterdon-Voorhees Regional School District for the following routes:

<b>Contracted Routes</b>				<b>August 25, 2021 - June 30, 2022</b>	
<b>Route</b>	<b>Per Diem</b>	<b>Per Annum</b>	<b>Vendor</b>	<b>District</b>	<b>School</b>
NH 1	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH 2	\$185.12	\$33,691.84	Krapf	NHVRHSD	North Hunterdon High School
NH 3	\$206.84	\$37,644.88	Krapf	NHVRHSD	North Hunterdon High School
NH 4	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH 5	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH 6	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH 7	NA	\$46,418.82	HCESC	NHVRHSD	North Hunterdon High School
NH 8	\$160.67	\$29,241.94	HCESC	NHVRHSD	North Hunterdon High School
NH 9	\$349.56	\$63,619.92	Krapf	NHVRHSD	North Hunterdon High School
NH10	\$223.72	\$40,717.04	DVR	NHVRHSD	North Hunterdon High School
NH11	\$188.00	\$34,216.00	Krapf	NHVRHSD	North Hunterdon High School
NH12	\$182.53	\$33,220.46	Krapf	NHVRHSD	North Hunterdon High School
NH13	\$198.56	\$36,137.92	Krapf	NHVRHSD	North Hunterdon High School
NH14	\$192.00	\$34,944.00	GST	NHVRHSD	North Hunterdon High School
NH15	\$188.00	\$34,216.00	Krapf	NHVRHSD	North Hunterdon High School
NH16	\$198.56	\$36,137.92	Krapf	NHVRHSD	North Hunterdon High School
NH17	\$349.56	\$63,619.92	Krapf	NHVRHSD	North Hunterdon High School
NH18	\$167.53	\$30,490.46	GST	NHVRHSD	North Hunterdon High School
NH19	\$349.56	\$63,619.92	Krapf	NHVRHSD	North Hunterdon High School
NH20	\$243.04	\$44,233.28	GST	NHVRHSD	North Hunterdon High School
NH21	\$349.56	\$63,619.92	Krapf	NHVRHSD	North Hunterdon High School
NH22	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH23	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH24	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH25	\$172.87	\$31,462.34	HCESC	NHVRHSD	North Hunterdon High School
NH26	\$243.04	\$44,233.28	GST	NHVRHSD	North Hunterdon High School
NH27	NA	\$25,455.48	HCESC	NHVRHSD	North Hunterdon High School
NH28	\$160.67	\$29,241.94	HCESC	NHVRHSD	North Hunterdon High School
NH29	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH30	\$174.77	\$31,808.14	Krapf	NHVRHSD	North Hunterdon High School
NH31	\$191.70	\$34,889.40	HCESC	NHVRHSD	North Hunterdon High School
NH32	\$182.17	\$33,154.94	DVR	NHVRHSD	North Hunterdon High School
NH33	NA	\$25,455.48	HCESC	NHVRHSD	North Hunterdon High School
N1 (3:15)	NA	\$8,984.29	HCESC	NHVRHSD	North Hunterdon High School
N 2 (3:15)	\$162.70	\$16,270.00	HCESC	NHVRHSD	North Hunterdon High School
N 3 (3:15)	\$187.11	\$18,711.00	GST	NHVRHSD	North Hunterdon High School
N4 (3:15)	\$187.11	\$18,711.00	GST	NHVRHSD	North Hunterdon High School
N5 (3:15)	\$198.56	\$19,856.00	Krapf	NHVRHSD	North Hunterdon High School

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BCV NOON	NA	\$11,662.17	HCESC	NHVRHSD	Voorhees High School
HCV AM-B	NA	\$8,984.29	HCESC	NHVRHSD	North Hunterdon High School
HCV AM-C	NA	\$8,984.29	HCESC	NHVRHSD	North Hunterdon High School
HCV NOON	NA	\$8,984.29	HCESC	NHVRHSD	North Hunterdon High School
HCV PM	NA	\$8,984.29	HCESC	NHVRHSD	North Hunterdon High School
V01	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V02	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V03	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V04	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V05	\$374.37	\$68,135.34	Krapf	NHVRHSD	Voorhees High School
V06	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V07	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V08	\$369.21	\$67,196.22	Krapf	NHVRHSD	Voorhees High School
V09	\$174.40	\$31,740.80	Krapf	NHVRHSD	Voorhees High School
V11	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V12	\$206.32	\$37,550.24	Krapf	NHVRHSD	Voorhees High School
V13	\$160.67	\$29,241.94	HCESC	NHVRHSD	Voorhees High School
V14	\$168.81	\$30,723.42	HCESC	NHVRHSD	Voorhees High School
V16	\$206.32	\$37,550.24	Krapf	NHVRHSD	Voorhees High School
V17	\$369.21	\$67,196.22	Krapf	NHVRHSD	Voorhees High School
V18	\$176.94	\$32,203.08	GST	NHVRHSD	Voorhees High School
V19	\$206.32	\$37,550.24	Krapf	NHVRHSD	Voorhees High School
V20	\$159.79	\$29,081.78	GST	NHVRHSD	Voorhees High School
V21	\$159.79	\$29,081.78	GST	NHVRHSD	Voorhees High School
V22	\$206.84	\$37,644.88	Krapf	NHVRHSD	Voorhees High School
V23	NA	\$24,179.16	HCESC	NHVRHSD	Voorhees High School
V24	\$243.04	\$44,233.28	GST	NHVRHSD	Voorhees High School
V1 (3:15)	\$206.32	\$20,632.00	Krapf	NHVRHSD	Voorhees High School
V2 (3:15)	\$206.32	\$20,632.00	Krapf	NHVRHSD	Voorhees High School
V3 (3:15)	\$206.32	\$20,632.00	Krapf	NHVRHSD	Voorhees High School
V 4 (3:15)	\$187.11	\$18,711.00	GST	NHVRHSD	Voorhees High School
V5 (3:15)	\$198.56	\$19,856.00	Krapf	NHVRHSD	Voorhees High School
V 6 (3:15)	\$156.60	\$15,660.00	GST	NHVRHSD	Voorhees High School
VB NOON	NA	\$11,662.17	HCESC	NHVRHSD	Voorhees High School
VBC AM	\$71.18	\$12,171.78	GST	NHVRHSD	Voorhees High School
VC AM	\$206.32	\$35,280.72	Krapf	NHVRHSD	Voorhees High School
VVN PM	\$71.18	\$11,744.70	GST	NHVRHSD	Voorhees High School
ASAM	NA	\$15,823.07	HCESC	NHVRHSD	Hoffmans Crossing (Barn)
ASPM	NA	\$15,560.10	HCESC	NHVRHSD	Hoffmans Crossing (Barn)

17 approve a Joint Agreement with North Hunterdon-Voorhees Regional School District, Lebanon Township & Franklin Township, for the following routes:

Bid T2122 Routes			August 25, 2021 - June 30, 2022		
Route	Per Diem	Vendor	District	School	
NH11	\$188.00	Krapf	NHVRHSD	North Hunterdon High School	
NH14	\$192.00	GST	NHVRHSD	North Hunterdon High School	
NH15	\$188.00	Krapf	NHVRHSD	North Hunterdon High School	
NH32	\$182.17	DVR	NHVRHSD	North Hunterdon High School	
FB	\$188.00	Krapf	Franklin Township	Franklin Township	
FD	\$188.00	Krapf	Franklin Township	Franklin Township	
L10	\$192.00	GST	Lebanon Township	Woodglen/Valley View	

18 approve transportation contracts with the following vendors for 2021-2022 routes, at the following per diem rates:

Route	Destination	Vendor	Sending District	Per Diem
NH18	North Hunterdon High School	GST Transport	NHVRHSD	\$167.53
NH20	North Hunterdon High School	GST Transport	NHVRHSD	\$243.04
NH26	North Hunterdon High School	GST Transport	NHVRHSD	\$243.04
N 3 (3:15)	North Hunterdon High School	GST Transport	NHVRHSD	\$187.11
N4 (3:15)	North Hunterdon High School	GST Transport	NHVRHSD	\$187.11
V18	Voorhees High School	GST Transport	NHVRHSD	\$176.94
V20	Voorhees High School	GST Transport	NHVRHSD	\$159.79
V21	Voorhees High School	GST Transport	NHVRHSD	\$159.79
V24	Voorhees High School	GST Transport	NHVRHSD	\$243.04
VBC AM	Voorhees High School	GST Transport	NHVRHSD	\$71.18
VVN PM	Voorhees High School	GST Transport	NHVRHSD	\$71.18
V 4 (3:15)	Voorhees High School	GST Transport	NHVRHSD	\$187.11
V 6 (3:15)	Voorhees High School	GST Transport	NHVRHSD	\$156.60
L02	Lebanon Township Schools	GST Transport	Lebanon Township School District	\$159.79
L08	Lebanon Township Schools	GST Transport	Lebanon Township School District	\$159.79
U02	Union Township Schools	GST Transport	Union Township School District	\$167.53
NH 1	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH 2	North Hunterdon High School	Krapf Bus	NHVRHSD	\$185.12

**June 29, 2021**  
**EXECUTIVE COMMITTEE MEETING**  
**VIRTUAL MEETING HELD DUE TO COVID-19 SCHOOL CLOSURE**  
**MINUTES**

NH 3	North Hunterdon High School	Krapf Bus	NHVRHSD	\$206.84
NH 4	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH 5	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH 6	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH 9	North Hunterdon High School	Krapf Bus	NHVRHSD	\$349.56
NH12	North Hunterdon High School	Krapf Bus	NHVRHSD	\$182.53
NH13	North Hunterdon High School	Krapf Bus	NHVRHSD	\$198.56
NH16	North Hunterdon High School	Krapf Bus	NHVRHSD	\$198.56
NH17	North Hunterdon High School	Krapf Bus	NHVRHSD	\$349.56
NH19	North Hunterdon High School	Krapf Bus	NHVRHSD	\$349.56
NH21	North Hunterdon High School	Krapf Bus	NHVRHSD	\$349.56
NH22	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH23	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH24	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH29	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
NH30	North Hunterdon High School	Krapf Bus	NHVRHSD	\$174.77
N5 (3:15)	North Hunterdon High School	Krapf Bus	NHVRHSD	\$198.56
V01	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V02	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V03	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V04	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V05	Voorhees High School	Krapf Bus	NHVRHSD	\$374.37
V06	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V07	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V08	Voorhees High School	Krapf Bus	NHVRHSD	\$369.21
V09	Voorhees High School	Krapf Bus	NHVRHSD	\$174.40
V11	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V12	Voorhees High School	Krapf Bus	NHVRHSD	\$206.32
V16	Voorhees High School	Krapf Bus	NHVRHSD	\$206.32
V17	Voorhees High School	Krapf Bus	NHVRHSD	\$369.21
V19	Voorhees High School	Krapf Bus	NHVRHSD	\$206.32
V22	Voorhees High School	Krapf Bus	NHVRHSD	\$206.84
V1 (3:15)	Voorhees High School	Krapf Bus	NHVRHSD	\$206.32
V2 (3:15)	Voorhees High School	Krapf Bus	NHVRHSD	\$206.32
V3 (3:15)	Voorhees High School	Krapf Bus	NHVRHSD	\$206.32
V5 (3:15)	Voorhees High School	Krapf Bus	NHVRHSD	\$198.56
VC AM	Voorhees High School	Krapf Bus	NHVRHSD	\$206.32
L01	Lebanon Township Schools	Krapf Bus	NHVRHSD	\$162.37
L03	Lebanon Township Schools	Krapf Bus	NHVRHSD	\$174.40
L04	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$162.37
L05	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$162.37
L06	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$121.00
L07	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$162.37
L09	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$162.37
L11	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$162.37
L12	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$162.37
L14	Lebanon Township Schools	Krapf Bus	Lebanon Township School District	\$162.37
U01	Union Township Schools	Krapf Bus	Union Township School District	\$174.77
U03	Union Township Schools	Krapf Bus	Union Township School District	\$174.77
U04	Union Township Schools	Krapf Bus	Union Township School District	\$174.77
U05	Union Township Schools	Krapf Bus	Union Township School District	\$185.12
U06	Union Township Schools	Krapf Bus	Union Township School District	\$174.77
U07	Union Township Schools	Krapf Bus	Union Township School District	\$174.77
U08	Union Township Schools	Krapf Bus	Union Township School District	\$174.77
U09	Union Township Schools	Krapf Bus	Union Township School District	\$174.77
FA	Franklin Township School	Krapf Bus	Franklin Township School District	\$174.77
FC	Franklin Township School	Krapf Bus	Franklin Township School District	\$182.53
FE	Franklin Township School	Krapf Bus	Franklin Township School District	\$174.77
NH10	Voorhees High School	DVR	NHVRHSD	\$223.72

19 approve Parental Contracts for Transportation Routes for the 2021-2022 School Year, at the following annual rates:

August 25, 2021 - June 30, 2022				
Route#	Destination	Sending District	Contractor	Route Per Annum
P17181	Voorhees High School	NHVRHSD	Barbara Hoffman	\$9,000.00

20 authorize administration to approve transportation contracts as needed, to be ratified at the next board meeting

21 approve a 2021-2022 school year clothing allowance of \$250.00 in lieu of mechanic uniforms for James Heater

22 approve a 2021-2022 school year clothing allowance of \$250.00 in lieu of mechanic uniforms Robert Em

**K PERSONNEL**

approve the following personnel items, as recommended by the Superintendent:

**June 29, 2021**  
**EXECUTIVE COMMITTEE MEETING**  
**VIRTUAL MEETING HELD DUE TO COVID-19 SCHOOL CLOSURE**  
**MINUTES**

- 1 Employment contract for Heidi Gara, School Business Administrator, with an annual salary of \$120,000 effective 7/1/2021 through 6/30/2022, as approved by the Interim Executive County Superintendent
- 2 Employment contract addendum for Heidi Gara, School Business Administrator, with an annual amount of \$10,000.00 effective 7/1/2021 through 6/30/2022, for shared services with East Amwell Township School District as approved by the Interim Executive County Superintendent
- 3 Stipend for Joyce Hemphill, Administrative Aide/Instructional Assistant, Adult Programs and Services of \$400/Month for Laces Data Entry from 7/1/2021 to 6/30/2022
- 4 Stipend for Karolina Cywa, Payroll Administrator of \$6,000 for payroll services provided to Hunterdon County Vocational School District for the 2020-2021 school year
- 5 Summer Appointments - See Attachment

6 Appointments\*

Name	Position	Location	Rate/Salary	Effective On or About
Helen Kimberly Edwards	Teacher Assistant	FRRSD	\$16.00 / Hour	06/07/2021
Sarah Mislan-Lotter	School Social Worker	School Services	\$57.30 / Hour	06/14/2021
Rita Deluzio	Substitute School Bus Monitor	FRRSD	\$16.54 / Hour	09/01/2021

*\*pending completion of required paperwork*

7 Approve 2021-2022 Staff Renewals as follows:

Spencer Daniels	School Bus Monitor	Glen Gardner	\$16.00 / Hour	9/1/2021
Leonise Estivene	School Bus Driver	West Orange	\$20.50 / Hour	9/1/2021
Ana Grimm-Bolle	Teacher Assistant	Bedminster	\$16.00 / Hour	9/1/2021
Alexis Levers	Teacher Assistant	FRRSD	\$16.00 / Hour	9/1/2021
Karissa Mendez	Teacher Assistant	FRRSD	\$16.00 / Hour	9/1/2021
Helen Kimberly Edwards	Teacher Assistant	FRRSD	\$16.00 / Hour	9/1/2021

8 Rescission of Contracts Offered at June 4, 2021 Board Meeting

Lesley Dignazio	Math Teacher	NHVHS Summer school	\$37.00 / Hour	6/22/2021
Shawn Flesche	History Teacher	NHVHS Summer school	\$33.00 / Hour	6/22/2021
Karlie Leonelli	History Teacher	NHVHS Summer school	\$33.00 / Hour	6/22/2021
Deborah Napolitano	English Teacher	NHVHS Summer school	\$33.00 / Hour	6/22/2021
Amy Fox	Teacher Assistant	FRRSD ESY	\$18.00 / Hour	7/1/2021
Katia Tempalsky	Teacher Assistant	FRRSD ESY	\$18.00 / Hour	7/1/2021
Rekha Joneja	Teacher Assistant	Hampton ESY	\$18.00 / Hour	7/1/2021
Tu'Jaim Berry	School Psychologist	School Services	\$63.00 / Hour	9/1/2021

9 Resignations / Retirements / Terminations

Name	Position	Location	Reason	Effective On or About
Darlene Miller	Teacher/Teacher Assistant	Alexandria Township School	Resignation	6/18/2021
Charlyn Lynch	Teacher Assistant	Franklin Township	Resignation	6/16/2021
Hannah Davis	Teacher Assistant	FRRSD	Resignation	6/18/2021
Ana Headley	Teacher Assistant	FRRSD	Resignation	6/18/2021
Robyn Case	Teacher Assistant	FRRSD	Resignation	6/18/2021
Rita Deluzio	School Bus Monitor	FRRSD	Resignation	6/18/2021
Nichole Sorge	Teacher Assistant	Holland Township School	Resignation	6/21/2021
Sharon Schoendorf	Teacher Assistant	Clinton Public School	Resignation	6/22/2021
Matthew Sakasitz	Teacher Assistant	FRRSD	Resignation	6/18/2021
Sofia Tavera	Teacher Assistant	Clinton Public School	Resignation	6/22/2021
Barbara Breivik	Teacher Assistant	Lebanon Township Schools	Resignation	6/22/2021
Holly Wheelock	Teacher Assistant	Assignment TBD for 21/22	Resignation	6/29/2021

10 Amend the following leave of absence as approved at the Board of Directors' meeting on June 1, 2021

Name	Position	Location	Reason	Effective On or About
Amy Fox	Teacher Assistant	FRRSD	FMLA	3/5/2021 to 05/26/2021 16 Days Paid

**MOTIONS PASSED - pending ratification**

**L PROFESSIONAL DEVELOPMENT** No Action Items

**M EXECUTIVE SESSION**

At 4:50 pm, Gerald Bowers moved, seconded by Donna Herbel to enter into executive session to discuss legal and contractual matters, no action expected to be taken

WHEREAS, section 8 of the Open Public Meetings Act, Chapter 213, P.O. 1975, permits the exclusion of the public from a meeting in certain circumstances;

WHEREAS, this public body is of the opinion that such circumstances presently exist,

THEREFORE, BE IT RESOLVED by the Hunterdon County Educational Services Commission Board of Directors that the public shall be excluded from discussions of **NEGOTIATIONS** matters; until such time as the subject no longer defeats the purpose of the executive session, at which time resolution shall take effect.

**MOTION PASSED UNANIMOUSLY**

4:57 pm, return to Public Session

**XII UNFINISHED BUSINESS**

June 29, 2021  
EXECUTIVE COMMITTEE MEETING  
VIRTUAL MEETING HELD DUE TO COVID-19 SCHOOL CLOSURE  
MINUTES

XIII NEW BUSINESS

XIV CITIZENS ADDRESS THE BOARD

XV ADJOURNMENT

At 4:59 pm Teresa Kane moved, seconded by William Grippo to adjourn the meeting

Respectfully submitted by:

*Heidi Gara*

Heidi Gara  
Asst. SBA/Board Secretary