

# REPRESENTATIVE ASSEMBLY MEETING

June 1, 2021

## MINUTES

A REGULAR meeting of the Hunterdon County Educational Services Commission Board of Directors was held virtually through electronic platform

### I OPEN PUBLIC MEETING STATEMENT

This meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and adequate notice has been published in the The Courier News. This notice is also posted on the HCESC website and a copy has been sent to the county office.

### II ROLL CALL

#### MEMBERS PRESENT

Charles Miller, President (EAST AMWELL)

Jennifer Giordano (BEDMINSTER)

Mike Reaves (CALIFON)

Seth Cohen (CLINTON-GLEN GARDNER)

Jennifer Kaltenbach (CLINTON) TOWNSHIP)

Gerald Bowers (DEL VAL)

Kari McGann (FLEMINGTON-RARITAN)

Nicholas Diaz (FRANKLIN - HUNTERDON)

Adam Blackburn (FRENCHTOWN)

William Grippo (FRANKLIN - SOMERSET)

Jim Muller (HOLLAND)

Kevin Gilman (HUNTERDON VOCATIONA

Donna Herbel (KINGWOOD)

Teresa Kane (MILFORD BOROUGH)

Anthony Suozzo (SOUTH HUNTERDON)

Andrea Stein (TEWKSBURY)

Jennifer Sigler (UNION)

#### ADMINISTRATION PRESENT

Corinne Steinmetz (SBA/BOARD SECRETARY)

Christina Greaves (PERSONNEL COORDINATOR)

Fran Leddy (ABE COORDINATOR)

Yasmin Findeis (PARAPROFESSIONAL COORDINATOR)

Heidi Gara (ASST SCHOOL BUSINESS ADMINISTRATOR)

Edwin Ashton (TECHNOLOGY/FACILITY DIRECTOR)

Dennis Balodis (LEASE PURCHASING)

Dennis Schiller (DIRECTOR SCHOOL SERVICES)

Nancy Szymanski (TRANSPORTATION DIRECTOR)

### III CALL TO ORDER

Corinne Steinmetz, Board Secretary, opened the meeting at 4:25 pm

### IV BOARD OF DIRECTORS

#### A Representative Assembly/Board of Directors

##### 1 Election of Board President

Board Secretary, Corinne Steinmetz opened the floor for nominations of Board President

Donna Herbel moved, seconded by Kevin Gilman to nominate Charles Miller as President

Since there were no further nominations, Corinne Steinmetz closed the floor for nominations for Board President

##### **MOTION PASSED electing Charles Miller as Board President**

##### 2 Election of Board Vice President

Board Secretary, Corinne Steinmetz opened the floor for nominations of Board Vice President

Kevin Gilman moved, seconded by Donna Herbel to nominate Jason Kornegay as Vice President

Since there were no further nominations, Corinne Steinmetz closed the floor for nominations for Board Vice President

##### **MOTION PASSED electing Jason Kornegay as Board Vice President**

##### 3 Election Ballot for Board of Directors

Jennifer Giordano (BEDMINSTER)

Rainie Roncoroni (BETHLEHEM)

Seth Cohen (CLINTON-GLEN GARDNER)

Mary Lyons (DELAWARE TWP)

Gerald Bowers (DEL VAL)

Charles Miller, President (EAST AMWELL)

Kari McGann (FLEMINGTON-RARITAN)

Nicholas Diaz (FRANKLIN - HUNTERDON)

William Grippo (FRANKLIN - SOMERSET)

Gregory Hobaugh (HIGH BRIDGE)

Kevin Gilman (HUNTERDON VOCATIONAL)

Donna Herbel (KINGWOOD)

Jason Kornegay, Vice President (LEBANON TWP)

Teresa Kane (MILFORD BOROUGH)

Nicholas Diaz (UNION)

#### B Committees to be identified electronically by mid July

Corinne Steinmetz turned the meeting over to the President Charles Miller

### V ANNUAL REPORTS

#### A Board Reports

President Charles Miller discussed how it has been an unusual year, but financially a good year. The HCESC has developed new programs. Cooperative Purchasing has shown great growth the past few years; other programs growing as well. He thanked the staff for their efforts in helping the HCESC to continue to grow

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Mr. Miller acknowledged Marie Gorey for her service to the HCESC; a certificate of appreciation will be presented at a future meeting

#### B Administrative Report

Corinne Steinmetz discussed the past 15 months for the organization and thanked the member districts for working together through the difficulties of COVID-19  
Program managers in attendance introduced themselves and provided an overview of their programs

## VI REORGANIZATION

Seth Cohen moved, seconded by Jennifer Sigler to approve the following reorganization motions for July 1, 2021 through June 30, 2022, as recommended by the Superintendent:

#### A APPROVAL OF POLICIES

approve the HCESC Policy Manual, located online at [www.hunterdonesc.org](http://www.hunterdonesc.org) (copy available in board office)

#### B LEGAL COUNSEL

appoint:

- 1 Comegno Law Group as legal counsel, at a rate of \$185.00/hour
- 2 Busch Law Group LLC as legal counsel for Cooperative Pricing Program and Purchasing, at a rate of \$170.00/hour
- 3 New Jersey Schools Insurance Group - Personnel Hotline, at no cost
- 4 New Jersey Schools Insurance Group - Bullying Hotline, at no cost

#### C DEPOSITORY / SIGNATURES

- 1 appoint TD Bank as the official depository of the Commission
- 2 approve checks to be signed by two of the following three: Board President, Vice President and Superintendent
- 3 approve the use of electronic facsimile and /or stamped signatures

#### D ADVERTISEMENT

approve the following as the Commission's official newspapers: Hunterdon County Democrat, Courier News, Express-Times, Trenton Times, Star Ledger, Indeed.com and/or Njschooljobs.com

#### E INSURANCE

- 1 appoint Richland-Knowles Agency as the Commission's insurance broker for general liability, property and automobile insurance
- 2 appoint Brown and Brown as the Commission's insurance broker for health benefits
- 3 appoint Marsh USA Co. as the Commission's bonding agent for school transportation contracts, at a rate of \$10.00 per \$1,000.00 for bonds

#### F AUDIT

- 1 appoint Suplee, Clooney & Company as the Commission's auditors; at an annual rate of \$25,900.00 (2% increase)

#### G PETTY CASH

- 1 authorize petty cash funds for Hunterdon Transportation Office and the HCESC Business and Administrative Office, each to be monitored by the Business Office, and each not to exceed \$100.00 per month for office incidentals

#### H CONSTRUCTION

- 1 appoint USA Architects as architect of record
- 2 appoint CREW Engineers for Professional Services related to Septic and/or Water Systems

#### I APPOINTMENTS

- 1 appoint Heidi Gara as Board Secretary
- 2 appoint Heidi Gara as Custodian of Records
- 3 appoint Christina Greaves, David Lutzky and Francine Leddy as Affirmative Action Officers
- 4 appoint Corinne Steinmetz as ADA Compliance Officer
- 5 appoint Heidi Gara as Public Agency Compliance Officer
- 6 appoint Ryan Tucker as Integrated Pest Management Coordinator
- 7 appoint Edwin Ashton as Hazardous Communications Coordinator
- 8 appoint Edwin Ashton as AHERA Coordinator
- 9 appoint Ryan Tucker as Right to Know Contact Person
- 10 appoint Edwin Ashton as Indoor Air Quality Designee
- 11 appoint Heidi Gara as Safety & Health Designee
- 12 appoint Dennis Schiller as Attendance Officer
- 13 appoint Dennis Schiller as Anti-Bullying Specialist for the ESC Academy
- 14 appoint David Lutzky as District Anti-Bullying Coordinator
- 15 appoint Sarah Chittenden as District Homeless Education Liaison

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- 16 appoint Dennis Schiller as District State Testing Coordinator
- 17 appoint Dennis Schiller as Title IX Coordinator
- 18 appoint Dennis Schiller as Section 504 Officer
- 19 appoint Corinne Steinmetz as School Safety Specialist
- 20 appoint Scott Richter as Licensed Water Operator for Hoffmans Crossing Campus

**J PURCHASING**

- 1 appoint Heidi Gara as Qualified Purchasing Agent
- 2 authorize award of contracts according to Public Contracting Law (N.J.S.A. 18A:18A-1) as follows:

|                 |             |
|-----------------|-------------|
| Bid Threshold   | \$44,000.00 |
| Quote Threshold | \$6,600.00  |

- 3 approve procurement of Goods and Services through State Contract, as follows:

| <u>VENDOR</u>       | <u>UP TO AMOUNT</u><br><u>2020-2021</u> | <u>UP TO AMOUNT</u><br><u>2021-2022</u> | <u>ITEMS</u>                   |
|---------------------|---|---|--------------------------------|
| Bus Parts Warehouse | \$7,500.00                              | \$10,000.00                             | Transportation Supplies        |
| Custom Bandag       | \$5,000.00                              | \$35,000.00                             | Tires and Tubes                |
| Dell                | \$7,500.00                              | \$25,000.00                             | Technology Equipment           |
| Fastenal            | \$3,000.00                              | \$7,500.00                              | Maintenance Supplies           |
| Home Depot          | \$5,000.00                              | \$7,500.00                              | Maintenance Supplies           |
| Lowe's              | \$1,000.00                              | \$5,000.00                              | Maintenance Supplies           |
| Napa                | \$7,500.00                              | \$10,000.00                             | Maintenance Supplies           |
| Suburban Propane    | \$5,000.00                              | \$5,000.00                              | Fuel at Barn                   |
| Unisys Corporation  | \$28,800.00                             | \$30,000.00                             | IT Amazon Workspace & Services |
| Verizon Wireless    | \$7,500.00                              | \$7,500.00                              | Cell Phones                    |

- 4 Pursuant to PL 2015, Chapter 47, the Hunterdon County Educational Services Commission Board of Education intends to renew, award, or permit to expire the attached contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A;18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.217 et Seq.
- 5 waive bidding requirements for vehicle repair service from Rannix Corporation, DBA Truck Body East, and J&D Autobody, approved vendors, for claims filed through New Jersey Schools Insurance Group

**6 PAY TO PLAY AUTHORIZATION**

WHEREAS, the Hunterdon County Educational Services Commission has a need to acquire goods and/or services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and,  
 WHEREAS, the qualified purchasing agent has determined that the value of the acquisition will exceed \$17,500.00; and  
 WHEREAS, the anticipated term of this contract is one year and may be extended annually as approved by this governing body; and  
 WHEREAS, the business entity submitted a proposal indicating they will provide the requested goods and/or services at the agreed price; and  
 WHEREAS, the business entity completed and submitted a Business Entity Disclosure Certification which certifies that the organization and or it's owners of 10% or more has not made a reportable contributions to a political or candidate committee pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005c. 271, s.2); and  
 WHEREAS, the Business Administrator certifies the Commission will have sufficient funds available to meet its financial obligations as required under N.J.S.C. 5:30-5.4.  
 NOW THEREFORE, BE IT RESOLVED that the Representative Assembly of the Hunterdon County Educational Services Commission authorizes the Administration to enter into a contract under such circumstances, as required described herein; and  
 BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**K TRAVEL REIMBURSEMENT**

approve travel reimbursement as applicable under statute and code to employees for work-related travel that is directly related to and within the scope of employee's current work responsibilities, up to an amount that will not exceed budget dollars or State guidelines

**L HEALTH OFFICE**

appoint Premier Family Medicine to represent Hunterdon County Educational Services Commission at an annual fee of \$800.00

**M VETERINARIAN**

appoint Equiheart Veterinary Services for animal healthcare

**N SCHOOL**

approve the evaluation models to be used in accordance with AchieveNJ:

|                               |              |
|-------------------------------|--------------|
| Danielson Model               | (Teachers)   |
| NJPEPL Observation Instrument | (Principals) |



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- E Personnel, did not meet
- F Finance, did not meet
- G Executive, did not meet

**XIII POLICY** No Action Items

**XIV SUPERINTENDENT'S REPORT**

Donna Herbel moved, seconded by Jennifer Sigler to approve action items XIII A, B & H, to:

**A ADMINISTRATION**

- 1 authorize the Affirmative Action Officers, in conjunction with the Affirmative Action team, to conduct a needs assessment, to develop a Comprehensive Equity Plan, unless already developed, to implement the plan over a three year period and/or submit an annual progress report in the Quality Assurance Annual Report.

**B SCHOOLS**

- 1 approve the Doctor's Standing Order, as written and approved by the Hunterdon County Educational Services Commission school physician, Premier Family Medicine

**C HOFFMANS CROSSING** No Action Items

**D TECHNOLOGY** No Action Items

**E ADULT BASIC EDUCATION** No Action Items

**F PARAPROFESSIONALS** No Action Items

**G LEASE PURCHASING** No Action Items

**H PURCHASING**

- 1 accept the following districts as members of the HCESC Purchasing Cooperative:

| #   | DISTRICT                             |
|-----|--------------------------------------|
| 682 | Bayshore Regional Sewerage Authority |
| 683 | Peapack & Gladstone, Borough of      |
| 684 | Lakewood, Township of                |
| 685 | Long Hill, Township of               |

- 2 terminate the All American Sports Corp. dba Riddell All American contract awarded under Athletic Supplies & Equipment bid #HCESC-Cat-20-03 for Default, pursuant to A19 and A22.1 of the bid specifications
- 3 award, as authorized at the May 4, 2021 Board of Directors meeting, the Equipment & Tool Rental bid #HCESC-Cat-21-06, effective May 17, 2021 through May 17, 2023 to Eagle Equipment Inc. dba Peirce Equipment Co as follows:

|   |
|---|
| 5% Discount off Daily, Weekly and Monthly rental rates - All Products   |
| Pickup and/or Delivery of Rental Equipment & Tools (Single Trip) - 0 to 11 Miles - \$100, 12 to 23 Miles - \$125, 24 to 35 Miles - \$150, Over 35 Miles - \$200 |

- 4 authorize Administration to award the Party Equipment Rental bid #HCESC-Cat-21-09
- 5 authorize Administration to award the Indoor/Outdoor Signs & Graphics bid #HCESC-Ser-21-08
- 6 award, as authorized at the May 4, 2021 Board of Directors meeting, the Water Testing Services bid #HCESC-Ser-21-05-R, effective June 7, 2021 through June 7, 2023 to Garden State Laboratories, Inc., the lowest responsible bidder per attachment pending receipt of required documents
- 7 award, as authorized at the May 4, 2021 Board of Directors meeting, the Chromebook Refurbishment Parts & Accessories bid #HCESC-Cat-21-07, effective July 1, 2021 through July 1, 2023 to the lowest responsible bidders for various items to the following vendors:

- Asset Genie, Inc.
- PC Parts Plus LLC. dba [ChromebookParts.com](http://ChromebookParts.com) (pending receipt of required documents)

*Discussion: Mr. Miller noted how membership in the CoOp has grown to 685 members, he remembers when it was only 50 members*

**MOTIONS PASSED UNANIMOUSLY**

**I DEPARTMENT OF SCHOOL SERVICES** No Action Items

**J TRANSPORTATION**

Kevin Gilman moved, seconded by Jennifer Sigler to approve action item XIII J, to:

- 1 approve Shared Services Agreement, with Delaware Valley Regional High School, for the provision of vehicle maintenance/inspection and fueling services, effective July 1, 2021 through June 30, 2022
- 2 approve Coordinated Transportation, effective July 1, 2021 through June 30, 2022, for the following:

|                     |                   |                        |
|---------------------|-------------------|------------------------|
| Alexandria Township | Franklin Township | Milford School         |
| Bethlehem Township  | Frenchtown        | NHVRSD                 |
| Black Horse Pike    | Hackensack BOE    | Orange School District |

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|   |                                     |   |
|---|-------------------------------------|---|
| Bloomsbury Township                       | Hamilton Twp BOE                    | Ramapo Indian Hills Regional High School          |
| Branchburg Township                       | Hampton                             | Readington Township                               |
| Bridgewater Raritan BOE                   | High Bridge BOE                     | Rockaway Borough School District                  |
| Califon                                   | Holland Twp.                        | Somerset County ESC                               |
| Central Regional School District          | Hunterdon Central Regional High     | South Hunterdon Regional H.S. District            |
| Clinton Township                          | Hunterdon Cty. Dept. Human Services | State of N.J. Department of Human Services        |
| Clinton-Glen Gardner                      | Jackson BOE                         | Sussex County Regional Transportation Cooperative |
| Delaware Township                         | Kingwood Township School            | Tewksbury Township                                |
| Delaware Valley Regional HS               | Lambertville School                 | Toms River Regional Schools                       |
| Department of Children and Families , OOE | Lebanon Borough                     | Trenton BOE                                       |
| East Amwell Township                      | Lebanon Township                    | Warren County Special Services                    |
| ESC of Morris                             | Manville BOE                        | Union Township                                    |

- 3 approve Interlocal Vehicle Sale Agreement for HCESC to sell their used vehicles, as needed, for an administrative fee of 10% of the sale price, for the following districts:
- a Phillipsburg School District
  - b High Point Regional High School
  - c Little Falls Township Public Schools

- 4 approve Special Education Transportation Routes for Summer Extensions, as listed:

| <b>Contracted Routes</b> |                              |                                  |                   | <b>June 23, 2021 to August 30, 2022</b> |                      |
|--------------------------|------------------------------|----------------------------------|-------------------|---|----------------------|
| <b>Route#</b>            | <b>Destination</b>           | <b>Sending District</b>          | <b>Contractor</b> | <b>Route Per Diem</b>                   | <b>Aide Per Diem</b> |
| 0130R                    | Clinton Public               | Clinton Boro, Glen Gardner       | HCESC             | \$184.88                                | \$86.45              |
| 0805R                    | DLC, Warren                  | North Hunterdon                  | HCESC             | \$276.51                                | \$77.38              |
| 1500                     | Calais School                | Hunterdon Central                | DVR               | \$301.42                                |                      |
| 1710                     | CEA @ South Hunterdon        | TomsRiver                        | Joy Transport     | \$299.21                                | \$65.00              |
| 1727                     | Midland School               | HC, Flem-Rar.                    | Joy Transport     | \$383.58                                | \$56.75              |
| 1803                     | Celebrate                    | Clinton Twp, NH, HC              | DVR               | \$388.55                                |                      |
| 1820                     | Warren Glen, Stepping Stone  | HC, Flem-Raritan, DVR            | DVR               | \$271.53                                | \$81.93              |
| 1901                     | Eden Institute               | SH, Flem-Raritan                 | Joy Transport     | \$340.48                                | 2 at \$61.90ea.      |
| 1902                     | High Bridge School           | High Bridge BOE                  | DVR               | \$255.13                                |                      |
| 1906                     | Midland School               | HC, Flem-Raritan                 | Joy Transport     | \$386.91                                | \$56.75              |
| 1907                     | Newmark HS                   | Hunterdon Central                | DVR               | \$294.05                                |                      |
| 1914                     | Sage School                  | HC, Flem Raritan                 | DVR               | \$293.04                                |                      |
| 1917                     | Allegro                      | North, HC                        | Joy Transport     | \$340.48                                | \$61.90              |
| 1926                     | ECLC                         | Clinton Twp.                     | Alyft Transport   | \$241.43                                | \$65.00              |
| 1931                     | Voorhees HS                  | North Hunterdon                  | HCESC             | \$293.02                                | \$86.45              |
| 1932                     | ARC Kohler                   | Lebanon Boro                     | Joy Transport     | \$355.95                                | \$61.90              |
| 1936                     | ARC of Essex                 | Tewksbury Twp.                   | Alyft Trans.      | \$253.81                                | \$61.90              |
| 1943                     | Cornerstone                  | NH, Flem Raritan                 | Alyft Trans.      | \$315.71                                |                      |
| 1954                     | North Hunterdon HS           | North Hunterdon                  | HCESC             | \$293.02                                |                      |
| 1955                     | Rutgers Therapeutic          | Flem-Rar                         | DVR               | \$306.15                                | 107.63               |
| 2021                     | Voorhees HS                  | NH/Voorhees                      | HCESC             | \$293.02                                | \$86.45              |
| ESC1                     | Union Twp School             | Union Twp.                       | HCESC             | \$182.50                                |                      |
| ESC2                     | Union Twp School             | Union Twp.                       | HCESC             | \$182.50                                |                      |
| ESC3                     | Union Twp School             | Union Twp.                       | HCESC             | \$182.50                                |                      |
| 2013                     | Lakeview School              | Readington Twp                   | Joy Transport     | \$457.65                                |                      |
| 2015                     | Horizon School               | Union Twp.                       | DVR               | \$387.71                                |                      |
| N201                     | North Hunterdon H.S.         | NH/Voorhees                      | Joy Transport     | \$340.70                                | \$61.02              |
| V201                     | Voorhees H.S.                | NH/Voorhees                      | Joy Transport     | \$340.70                                | \$61.02              |
| HES3                     | Katzenbach                   | HC                               | DVR               | \$155.29                                |                      |
| 2101                     | Rock Brook School            | North Hunterdon                  | Alyft Trans.      | \$315.00                                | \$80.00              |
| 2104                     | Somerset Hills Learning Ins. | HC                               | Joy Trans.        | \$375.00                                |                      |
| 2108                     | Craig School                 | Tewksbury Twp.                   | Cassidy Trans.    | \$273.00                                |                      |
| 2109                     | DLC, New Providence          | HC, Fleming Raritan              | Alyft Trans.      | \$332.70                                | \$73.00              |
| 2110                     | Hunterdon Prep               | DVR, HC, NH                      | DVR               | \$242.00                                |                      |
| 2112                     | Montgomery Academy           | Readington Twp., HC, Clinton Twp | Cassidy Trans.    | \$293.44                                | \$125.00             |
| 2117                     | North Hunterdon              | North Hunterdon                  | HCESC             | \$253.00                                |                      |
| 2126                     | Celebrate the Children       | North Hunterdon                  | Alyft Trans.      | \$268.00                                |                      |
| 2113B                    | Center School                | Fleming Raritan                  | Cassidy Trans.    | \$309.00                                |                      |
| 2118                     | Franklin Twp.                | Hampton, East Amwell             | HCESC             | \$218.00                                | \$65.00              |
| 2121                     | Cornerstone Day School       | Lebanon Twp.                     | Cassidy Trans.    | \$296.00                                |                      |

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|       |                    |                           |                |          |         |
|-------|--------------------|---------------------------|----------------|----------|---------|
| 2128  | titusville Academy | Fleming Raritan           | Cassidy Trans. | \$299.00 |         |
| 2130  | Bright Beginnings  | Hunterdon Central         | Cassidy Trans. | \$257.00 |         |
| S2132 | PCDI               | Fleming Raritan           | Alyft Trans.   | \$304.00 | \$81.00 |
| S2222 | East Amwell School | Franklin Twp. East Amwell | HCESC          | \$225.32 | \$60.17 |
| S2223 | PCDI               | North Hunterdon           | HCESC          | \$294.00 |         |
| S2224 | Woodglen School    | Hampton                   | HCESC          | \$220.00 |         |

- 5 reject all bids received for Sale of Vehicles Bid #21-14 since amounts are substantially lower than estimated and the the board has decided to abandon the sale of vehicles at this time, for the following vehicles:

| LOCATION | YEAR | DESCRIPTION             | VIN #             | HIGHEST BID | ESTIMATED AMT | RECOMMENDATION |
|----------|------|-------------------------|-------------------|-------------|---------------|----------------|
| WO       | 2017 | Thomas 54 Passenger Bus | 4UZABRDT3HCHS9724 | \$47,000.00 | \$58,000.00   | REJECT         |
| WO       | 2017 | Thomas 54 Passenger Bus | 4UZABRDXHCHS9722  | \$47,000.00 | \$58,000.00   | REJECT         |
| WO       | 2018 | Thomas 54 Passenger Bus | 4UZABRDT6JCJG1872 | \$53,000.00 | \$71,000.00   | REJECT         |
| WO       | 2018 | Thomas 54 Passenger Bus | 4UZABRDT6JCJG1869 | \$67,012.00 | \$71,000.00   | REJECT         |
| WO       | 2018 | Thomas 54 Passenger Bus | 4UZABRDT4JCJG1871 | \$67,012.00 | \$71,000.00   | REJECT         |
| WO       | 2018 | Thomas 54 Passenger Bus | 4UZABRDT8JCJG1873 | \$53,000.00 | \$71,000.00   | REJECT         |
| WO       | 2018 | Thomas 54 Passenger Bus | 4UZABRDT2JCJG1870 | \$69,000.00 | \$71,000.00   | REJECT         |

**MOTIONS PASSED UNANIMOUSLY**

**K PERSONNEL**

Jennifer Sigler moved, seconded by Kevin Gilam to approve the following personnel items, as recommended by the Superintendent:

- 1 Stipend of \$5000 for Claudio Argemi, Technician Level II for system administration duties as assigned July 1, 2021 through June 30, 2022
- 2 Adult Programs and Services Meeting Rate of \$26.00/Hour for Part/Time Hourly Instructors
- 3 Home Instruction Rate of \$33.00 / Hour
- 4 Drivers and Monitors Renewals
- 5 Summer/Extended School Year Appointments
- 6 Appointments\*

| <u>Name</u>       | <u>Position</u>               | <u>Location</u>            | <u>Rate/Salary</u>   | <u>Effective On or About</u> |
|-------------------|-------------------------------|----------------------------|----------------------|------------------------------|
| Spencer Daniels   | School Bus Monitor            | Glen Gardner               | \$13.50 / Hour       | 5/10/2021                    |
| Leonise Estivene  | School Bus Driver             | West Orange                | \$20.50 / Hour       | 5/24/2021                    |
| Ana Grimm-Bolle   | Teacher Assistant             | Bedminster Township School | \$16.00 / Hour       | 6/1/2021                     |
| Alexis Levers     | Teacher Assistant             | FRRSD                      | \$16.00 / Hour       | 6/1/2021                     |
| Karissa Mendez    | Teacher Assistant             | FRRSD                      | \$16.00 / Hour       | 6/1/2021                     |
| Jonathan Phillips | Assistant Technology Director | Technology                 | \$93,000.00 / Annual | 7/1/2021                     |
| Tu'Jaim Berry     | School Psychologist           | School Services            | \$63.00 / Hour       | 9/1/2021                     |
| Gianna Crotty     | Speech Language Specialist    | School Services            | \$64,000.00 /Annual  | 9/1/2021                     |
| Hannah Mabie      | Teacher                       | School Services            | \$56.00 / Hour       | 9/1/2021                     |

*\*pending completion of required paperwork*

- 7 Resignations / Retirements / Terminations

| <u>Name</u>        | <u>Position</u>               | <u>Location</u> | <u>Reason</u> | <u>Effective On or About</u> |
|--------------------|-------------------------------|-----------------|---------------|------------------------------|
| Claudia Gerald     | Teacher Assistant             | Bedminster      | Resignation   | 5/10/2021                    |
| Eliabeth Kapral    | Substitute School Bus Monitor | Glen Gardner    | Resignation   | 5/18/2021                    |
| Juliana Scricco    | Teacher Assistant             | FRRSD           | Resignation   | 5/27/2021                    |
| Joseph Durozeau    | School Bus Driver             | West Orange     | Retirement    | 5/19/2021                    |
| Wafaa Ghobrial     | School Bus Monitor            | FRRSD           | Termination   | 6/1/2021                     |
| Carolyn Rodgers    | School Bus Driver             | West Orange     | Retirement    | 6/25/2021                    |
| Christina Azzinaro | Office Manager                | West Orange     | Resignation   | 6/30/2021                    |

- 8 Leave of Absences\*

| <u>Name</u>  | <u>Position</u>   | <u>Location</u> | <u>Reason</u> | <u>Effective On or About</u>            |
|--------------|-------------------|-----------------|---------------|---|
| Amy Fox      | Teacher Assistant | FRRSD           | FMLA          | 5/5/2021 to TBD<br>Up to 17.5 Days Paid |
| JoAnn Kernan | Teacher Assistant | FRRSD           | FMLA          | 5/4/2021 to TBD<br>Unpaid               |
| Gloria Smart | Dispatcher        | West Orange     | NJFMLA        | TBD<br>Up to 10 Days Paid               |

**MOTIONS PASSED UNANIMOUSLY**

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**L PROFESSIONAL DEVELOPMENT**            No Action Items

**XV UNFINISHED BUSINESS**

Board Retreat - Questionnaire will be sent out with possible dates

**XVI NEW BUSINESS**

New Board Members - Orientation for new Board members with Ms. Steinmetz, additional information will be provided. Feel free to contact Ms. Steinmetz with any questions

Safe Return to In-Person Instruction and Continuity of Service Plan

**XVII CITIZENS ADDRESS THE BOARD**

None

**XVIII ADJOURNMENT**

Donna Herbel moved, seconded by Jennifer Sigler to adjourn the meeting. Since there was no further action to be taken, the meeting adjourned at 5:15 pm

Respectfully submitted by,

*Heidi Gara*

Heidi Gara

Asst. SBA/Ait. Board Secretary