

HUNTERDON COUNTY  
EDUCATIONAL SERVICES COMMISSION

**EXECUTIVE COMMITTEE MEETING**

**June 27, 2013**

**MINUTES**

A **regular** meeting of the Hunterdon County Educational Services Commission **Board of Directors** was held in the Adult Literacy Building (Rm 205), 215 Route 31, Flemington, New Jersey on **Thursday, June 27, 2013**.

**I. OPEN PUBLIC MEETING STATEMENT**

The meeting was officially advertised in the Hunterdon County Democrat, The Courier News, with the Executive County Superintendent and with the County Clerk, as required per 18A:10-4 and HCESC Policy 9321.

**II. ROLL CALL**

**BOARD MEMBERS**

Charles Miller (E AMWELL), President

Kim Metz (HUNTERDON POLYTECH)

Tom Bruhl (DELAWARE), Interim Vice President

John Melick (HUNTERDON/VOORHEES)

William Martin (DEL-VAL REG)

John Dupuis (W AMWELL)

David Livingston (READINGTON)

**ADMINISTRATION / STAFF PRESENT**

Dennis Cox (SUPERINTENDENT)

Andrea Romano (SCHOOL DIRECTOR)

Marie Kisch (ASST. SUPERINTENDENT)

Pam Mills (DIRECTOR OF SCHOOL SERVICES)

Corinne Steinmetz (SCHOOL BUS ADMIN)

**GUESTS**

Cheryl Filler (READINGTON)

**III. CALL TO ORDER**

At **4:29 pm** in the Adult Literacy Building, 215 Route 31 Flemington, New Jersey, Board **President Charles Miller** called the meeting to order.

Quorum was not met, Charles Miller appointed all Board of Directors present to the Executive Committee to approve action items presented, pending ratification at the next board meeting

Corinne Steinmetz, Board Secretary reviewed agenda items

**IV CITIZENS ADDRESS THE BOARD OF DIRECTORS - NONE**

Charles Miller thanked Dennis Cox for his years of services and commitment to HCESC. He will be missed by staff, students and board. The door is always open and we look forward to his future visits. Dennis thanked the board for their support and stated, "it is a phenomenal organization and is proud to have been a part of the HCESC family."

Marie Kisch, Assistant Superintendent is ready and will do a great job as Superintendent.

Charles Miller announced that David Livingston will be resigning from the HCESC Board. He thanked him for all his time and support. Cheryl will be replacing David and we welcome her and thank her for continuing the support of Readington Township. David feels HCESC is a great organization and provides districts with option, which is what is needed to meet all the financial restraints and continual changes. The need for shared services will continue to increase.

**V. APPROVAL OF MINUTES**

- A approve the minutes of **June 4, 2013** Representative Assembly meeting, respectfully submitted by the Board Secretary

**Tom Bruhl moved, seconded by William Martin to approve agenda items for June 27, 2013 to:**

**VI FINANCIAL REPORTS**

**VII LIST OF BILLS**

- A approve the following list of bills:
  - 1 June 15, 2013 Consultant Pay
  - 2 June 27, 2013 Handchecks

**VIII CORRESPONDENCE**

- A Thank you letter from Gerald J. Vernotica for our support with the Governor's Teacher/Educational Services Professional Recognition Luncheon
- B 2013 Statement of Assurance to Operate Summer School

**IX COMMITTEE MEETINGS**

- A Building and Grounds Committee, did not meet
- B Programs and Services Committee, did not meet
- C Public Relations Committee, did not meet
- D Policy Committee, did not meet
- E Personnel Committee, 6/20/13
- F Finance Committee, did not meet
- G Executive Committee, did not meet

**X SUPERINTENDENT'S REPORT**

**A ADMINISTRATION**

- 1 approve insurance renewal with New Jersey School Boards Association Insurance Group for 2013-2014 school year at an annual amount of \$501,149, a decrease of \$87,155 (15%) compared to 2012-2013. Rate will be adjusted accordingly with additions and deletions to the policy coverage.
- 2 contract with Aspire Payroll LLC for temporary assistance in completing payroll and payroll related services for \$8,000.00, effective June 25, 2013 through August 25, 2013
- 3 approve annual membership / dues as follows:

<u>Organization</u>	<u>Member</u>		<u>Dues/Fees (up to)</u>
NJSBA	Hunterdon County		\$600.00
Business Ed Partnership	Hunterdon County		\$200.00
NJ Council of ESC	Marie B. Kisch	Superintendent	\$5,000.00
NJASA	Marie B. Kisch	Superintendent	\$1,800.00
NJASBO	Corinne Steinmetz	SBA/Board Secretary	\$1,000.00
HWASBO	Corinne Steinmetz	SBA/Board Secretary	\$175.00

- 4 approve resolution opposing S-1191 / A-3627, as follows:

WHEREAS, New Jersey's boards of education represent the community's interests in the governance and budget oversight of school districts that collectively serve the health and educational needs of nearly 1.4 million children; and

WHEREAS, school boards continually strive to provide cost-effective ways to deliver services, which will free up additional funds to be used in the classroom or for property-tax relief; and

WHEREAS, many New Jersey school boards have found subcontracting of services such as transportation, cafeteria and maintenance is an option that has saved millions of tax dollars every year; and

WHEREAS, 40 percent of school districts responded to a 2009 survey conducted by the New Jersey School Boards Association, which found the responding districts saved more than \$34 million annually through subcontracting services; and

WHEREAS, Senate Bill 1191 and Assembly Bill 3627 of the 2012-2013 Legislative Session is a union-backed bill that would place severe obstacles in the way of a school board's ability to subcontract services and save tax dollars; and

WHEREAS, the sole purpose of Senate Bill 1191 and Assembly Bill 3627 is to undermine a board's ability to subcontract services, thereby increasing school employees and increasing the rolls of union membership, which generates more dues for union coffers; and

WHEREAS, Senate Bill 1191 and Assembly Bill 3627 would remove a school board's option to subcontract services, thereby diverting funds from the classroom and burdening property taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Hunterdon County ESC Board of Directors, in its continued effort to provide cost-effective school operations to the community, opposes Senate Bill 1191 and Assembly Bill 3627; and be it further

RESOLVED, that the Hunterdon County ESC Board of Directors calls on the New Jersey Legislature to reject any such measures that will have the effect of depleting limited resources from our classroom; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to members of the 23rd legislative district delegation, legislative leadership and to the Governor of the State of New Jersey, and to the New Jersey School Boards Association.

## **B SCHOOLS**

- 1 pay for student drug testing, as needed, up to \$500.00 for the 2012-13 school year
- 2 accept donation of 20 I Mac computers from Franklin Township Board of Education (Somerset County), total value of \$2,000
- 3 contract with AHERA Consultants for Asbestos Monitoring Services for asbestos operations and maintenance activities in the boiler room at HCESC Tewksbury Academy at a rate of \$1,475.00
- 4 contract with Nick Restoration, lowest respondent of quotes, for asbestos operations and maintenance activities in the boiler room at HCESC Tewksbury Academy for \$3,750.00

## **C TRANSPORTATION**

- 1 contract for drug / alcohol testing, as needed, effective July 1, 2013 through June 30, 2014
  - Prevention Specialists Inc up to \$ 10,000.00
  - The Doctor Is In up to \$ 500.00
- 2 authorize Administration to award 2014 Type C 54 Passenger School Buses #TRANS 13-05 to the lowest respondent bidder
- 3 provide CDL "S" endorsement training to Jean E. Louis in the amount of \$300.00
- 4 approve 2013-14 Joint Transportation Agreement for To and From School transportation as follows:

<u>DISTRICT</u>	<u>ROUTES</u>	<u>ANNUAL CONTRACT</u>
Clinton-Glen Gardner Board of Education	GG1, GG2, GG3 and GG4	\$ 144,448.88
North Hunterdon-Voorhees Regional High School	27, 36, 7, 3:15N-1, HCV AM, HC NOON, HCV PM, VB NOON, BCV NOON	\$ 141,442.20

Clinton Township Board of Education	L-3, O-3, T-3, U-3, A-4, D-4, E-4 and I-4	\$ 278,958.60
Sussex County Regional Co-Op	E-0643	\$ 308.18
	E-0655	\$ 362.57
	E-0656	\$ 346.25
	E-0663	\$ 226.59
	E-0667	\$ 354.10
	E-0671	\$ 374.65
	R-70	\$ 565.85
	R-72	\$ 607.50

5 approve 2013 Summer Transportation Services as follows:

<u>DISTRICT</u>	<u>ROUTES</u>	<u>PerDiem</u>	<u>Aide</u>
Sussex County Regional Co-Op	SQ-022	\$ 270.00	\$ 50.00
	SR-033	\$ 116.43	
	SR-034	\$ 116.43	
	SR-086	\$ 201.81	
	SR-296	\$ 326.94	
	SR-337	\$ 326.94	
	SR-346	\$ 350.31	
	SR-357	\$ 326.94	
	SR-372	\$ 326.94	
	ESC of Morris County	SR055	\$ 232.19
SR056		\$ 242.50	\$ 75.00
SR057		\$ 147.83	\$ 55.00
SR134		\$ 243.83	\$ 70.00
SR201		\$ 238.59	\$ 70.00

6 rent additional space at 2026 Route 31 North Glen Gardner, NJ at a rate of \$42,000 (\$3,500.00 / month), effective July 1, 2013 through June 30, 2014

**D TECHNOLOGY**

- 1 provide test scoring data analysis, training and reporting to the New Jersey Department of Education for \$35,500.00 effective August 1, 2013 through January 30, 2014.
- 2 contract with Roy Beardsley, independent consultant for data collection, analysis, training and reporting requirements under NCLB and in connection with the HCESC contract with NJ Department of Education, up to \$25,000.00 for the 2013-14 school year

**E COOPERATIVE PURCHASING**

1 accept the following districts as members of the HCESC Purchasing Cooperative:

<u>#</u>	<u>DISTRICT</u>
206	Passaic County Community College
207	Borough of Hillsdale
208	Piscataway BOE
209	The Borough of Bound Brook

2 renew the Grounds Service & Landscaping Bid #SER-05 with no changes to TruGreen LandCare effective July 1, 2013 through June 30, 2014

3 award the following bids effective July 1, 2013 through June 30, 2014:

HVAC Services - SER-07A

Core Mechanical \$77/hour All Counties

Electrical Services – SER-07B

Oak Ridge Electric \$93/hour Warren, Sussex, Morris & Hunterdon Counties

A&K Contracting \$99/hour Somerset County (Bucket Truck \$75/hour-3 hr. min - All service calls 3 hr. min.)

E&J Electric \$110/hour Bergen, Essex, Hudson, Passaic, Union, Mercer, Middlesex, Burlington, Ocean, Camden, Monmouth, Gloucester, Cumberland, Cape May & Atlantic Counties

Plumbing Services – SER-07C

Richard Yard Plumbir \$88/hour Hunterdon County

Dumont Mechanical \$165/hour Essex & Mercer Counties

Robert Griggs Plumbi \$94.90/hour Union, Warren & Monmouth Counties

JAC Mechanical \$91/50/hour Bergen, Passaic, Sussex, Morris, Somerset & Middlesex Counties

Boiler Inspection-Cleaning & Repair – SER-07D

Manhattan Welding \$78/hour Bergen, Essex, Hudson, Passaic, Union, Warren, Sussex, Morris, Somerset, Hunterdon & Middlesex Counties

MPA \$90/hour Mercer, Burlington, Ocean, Camden, Monmouth, Gloucester, Cumberland, Cape May & Atlantic Counties

Painting Services – SER-07E

KBD \$38.50/hour All Counties

General Construction Repairs & Carpentry Services – SER-07F

KBD \$49/hour All Counties

Fire Alarm System Service – SER-07H

Haig's Service \$80/hour Warren, Morris, Somerset & Hunterdon Counties

Allied Fire & Safety \$91.80/hour Bergen, Essex, Hudson, Passaic, Union, Sussex, Mercer, Middlesex, Burlington, Ocean, Camden, Monmouth, Gloucester, Cumberland, Cape May & Atlantic Counties

Portable Fire Extinguisher Inspection & Servicing – SER-07I

Allied Fire & Safety All Counties

Annual Service & Inspection \$2.90/unit

Refill Charge – ABC/Dry – 2.5lb. \$7.50/unit

Refill Charge – ABC/Dry-5 lb. \$9.40/unit

Refill Charge - ABC/Dry-10 lb. \$15.75/unit

Refill Charge – ABC/Dry 20 lb. \$17.85/unit

Refill Charge – CO2 5 lb. \$8.40/unit

Refill Charge – CO2 10 lb. \$14.70/unit

Refill Charge – CO2 15 lb.	\$17.85/unit
Refill Charge – CO2 20 lb.	\$21.00/unit
Halon	\$25.20/pound
Hydrostatic Testing-High Pressure	\$15.75/unit
Hydrostatic Testing-Low Pressure	\$10.50/unit
6 Year Maintenance	\$6.30/unit
Replacement Units	15% off List
Replacement Parts	15% off List

- renew the Grounds Service & Landscaping Bid #SER-05R2 with no changes to TruGreen LandCare, effective July 1, 2013 through June 30, 2014

**F DEPARTMENT OF SCHOOL SERVICES**

- contract with Walter R. Howard, as needed per NJSA 18a:18a-5; exception to requirements for advertising, for the purpose of a(1) professional services, in an amount not to exceed \$50,000.00
- rescind appointment of Family Physicians of Hunterdon County approved at the June 4, 2013 Reorganization Meeting
- rescind approval of the Doctor's Standing Order written by Family Physicians of Hunterdon County, approved at the June 4, 2013 Reorganization Meeting
- appoint Premier Family Medicine to represent HCESC; at an annual stipend of \$800.00.
- rescind contract approval with Franklin Township (Hunterdon) Board of Education approved May 7, 2013
- Motion contract with Franklin Township (Hunterdon) Board of Education to provide the following listed services, effective July 1, 2013 through June 30, 2014, with up to 12 days planning/set-up from May 2013 through August 2013
  - Child Study Team Services
  - Teacher Assistant Services
  - Set-up and over-site of new in-district program for classified students
- approve contract with Readington Township to provide Speech/Language Services for their Extended Year End (ESY) program, at \$85.00 per hour, 5.5 hours per week, effective July 1, 2013 through August 8, 2013
- approve contract with Readington Township to provide (2) Teacher Assistants for the Extended School Year (ESY) program, at \$24.80 per hour, up to 4 hours per day/per assistant, effective July 1, 2013 through August 8, 2013

**G ADULT BASIC EDUCATION (ABE)**

- The Hunterdon County Educational Services Commission Board of Directors hereby certifies that permission has been granted to apply for the Continuation Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education discretionary grant program for the purposes described in the application, in the amount of \$504,102, starting on July 1, 2013 and ending on June 30, 2014
- lease premises from Mr. William Courtney for facility located at 200 Main Street Flemington, NJ at the following terms and conditions:
 

Lease Space	4500 sq. ft.	Lower level
Term	August 1, 2013 - July 31, 2015	3 years
Rate	\$58,500 per year, gross rent	\$13.00/ sq. ft.
Security	\$7,312.50	1 1/2 months rent
Conditions	Three (3) year renewal, to be exercised 6 months prior to termination	

3 approve 2013-2014 ABE Calendar

H **PERSONNEL**

- 1 approve the Assistant Adult Education Coordinator job description
- 2 approve the Assistant Transportation Director job description
- 3 revise the Mechanics Helper job description
- 4 approve 2013-2014 Non-Certified Staff
  - a Glen Gardner Terminal
  - b West Orange Terminal
  - c ABE
  - d Teacher Assistants
  - e West Orange Summer Transportation
  - f Glen Gardner Summer Transportation
  - g Transportation Office Staff
- 5 approve the following Personnel items, as recommended by the Superintendent:

**Administration**

approve the written resignation of Roberta Oliver, Payroll Administrator, effective June 30, 2013

hire Payroll Administrator at a rate not to exceed \$37,000, effective immediately

approve Robert Nusbaum, Transportation Vehicle Sales for a flat 6% commission, based on monthly vehicles sales, rentals and purchases from HCESC vehicle bids

**Schools**

approve Larry Cochran, Supervisor of Building & Grounds, at a rate of \$62,740.70 (1.5% increase), effective July 1, 2013 through June 30, 2014

approve stipend to Larry Cochran in the amount of \$1,000 for T-1 requirements, effective July 1, 2013 through June 30, 2014

rescind offer of employment to Charles Grisham, Temporary Part-Time Teacher Assistant, approved at the June 4, 2013 Reorganization Meeting

approve Allison Canonico, Temporary Part-Time Teacher Assistant, at a rate of \$15.55/hr., effective June 6, 2013

accept the written resignation of John Mills, Part-Time Teacher Assistant, effective June 30, 2013

accept the resignation of Sean Latino, Part-Time Teacher Assistant, effective August 13, 2013

rescind offer of employment to Nisha Littell, Extended School Year Teacher, approved at the June 4, 2013 Reorganization Meeting

approve Leigh Hall, Extended School Year Teacher, at a rate of \$140/day, effective July 1, 2013 through August 13, 2013

approve staff for Remedial Summer School Program at Franklin (S), effective July 8, 2013 - August 2, 2013:

Julianne Nardi, Math Teacher \$32/hr.

Paul Kloberg, Science Teacher \$32/hr.

Sueanne Fetherolf, Language Arts Teacher \$32/hr.

rescind offer of employment to Daria Kriegl, Extended School Year Substitute Teacher Assistant, approved at the June 4, 2013 Reorganization Meeting

**Department of School Services**

approve the written resignation of Eve Cassidy, Part-Time Off Site Teacher Assistant, effective June 30, 2013

approve the written resignation of Karen Henley, Part-Time Off Site Teacher Assistant, effective June 30, 2013

approve the written resignation of Judith Pignatello, Part-Time Off Site Teacher Assistant, effective June 30, 2013

accept the written resignation of Casey Clark, Part-Time Off Site Teacher Assistant, effective August 9, 2013

approve Samantha DeCandia, Administrative Assistant, at a daily rate of \$182.96, not to exceed 43 days, effective June 26, 2013 through August 31, 2013

approve Off-Site Teacher Assistants, for the 2013 Extended School Year at Readington Township, at a rate of \$16/hr., effective July 1, 2013 through August 8, 2013, as follows:

Casey Clark

Cassie Bundy

approve Consultant pay, effective July 1, 2013 through June 30, 2014, as follows:

**Child Study Team Services:**

\$220.00 per Nonpublic/Public School evaluation

\$230.00 per Charter School evaluation

\$50.00 per required meeting(s) (planning/eligibility)

\$70.00 case management/per case

\$100.00 IEP

\$200.00 Annual Review

\$360.00 On Site-daily Service (6 hr day)

**Speech Services:**

\$20.00 per session per child (includes A/R and update of plaafp and goals and objectives, CM, progress reports, parent/teacher contact, dismissal, 407-1 completed)

\$170.00 IE/RE for speech only student (case management, planning meeting, testing, eligibility, IEP/plaafp)

\$220.00 for a CST referral for speech evaluation (includes planning meeting, testing, eligibility, IEP/plaafp, goals and objectives)

\$150.00 speech eval only

**Comp. Ed. Services:**

\$20.00 per session/per child (includes test score review and qualification, IPIP development, meetings, progress reports, 407-1 completed, parent/teacher contact)

**Supplemental Instruction:**

\$20.00 per session (includes A/R update, ISP plaafp/goals and objectives meetings, progress reports, 407-1 completed, parent/ teacher contact)

approve Consultants, at Board Approved Rates, as needed, as assigned, effective July 1, 2013 through June 30, 2014

**Learning Disabilities Teacher Consultants:**

Alicia Conklin

Bernice Levine

Ann Marie Lombardo

Delia Gardiner

Cindy Woodall

Daniel Dryzga

Mary Schwarzenberger

**Psychologists:**

Valerie Torquati-Benton  
Marie Bryant  
Carolyn Regan  
Laura Marchese  
Marge Meyer

**Social Workers:**

Maria McHugh  
Beverly Asaro/Police Management  
Walter Howard  
Rosemary Braniff

**Speech/Language Therapists**

Molly Sick  
Mary Schwarzenberger

**Special Education Teachers**

Mary Schwarzenberger

accept the written resignation of Jennifer Skiba, Part-Time Off Site Teacher Assistant, effective June 30, 2013

approve Heather Lewis, Part-Time Off Site Teacher Assistant for Flemington/Raritan ESY, at a rate of \$16/hr., effective July 1, 2013 - August 2, 2013, 8:15 AM - 12:45 PM

approve Allison Canonico, Substitute Teacher Assistant, at a rate of \$15.55/hr., as needed, not to exceed 25 hr/wk, effective September 1, 2013 through June 30, 2014

approve the following staff for summer work at the rates listed, as needed, as assigned, July 1-August 31, 2013:

Elizabeth Knapp, S/L Specialist, at a rate of \$43/hr, not to exceed 6hr/day, up to 30 days

Janice Cannon, S/L Correctionist, at a rate of \$43/hr, not to exceed 6hr/day, up to 30 days

Corinne Harris, Supervisor of Speech & Language Services, at a rate of \$300/evaluation/report, \$25/meeting, \$50/IEP development

Corinne Harris, Supervisor of Speech & Language Services, to assist with the coordination of and development of programming, at a rate of \$240/day, 6 hr/day, up to 15 days

Kelly Eder, Supervisor of CST/School Social Worker to provide CST Evaluations, Case Management, Meetings, IEP Development, School Social Work interviews, at a rate of \$305/day, 6hr/day, up to 30 days

Nicole Parkes, School Psychologist/LDT-C to provide CST Evaluations at a rate of \$230/evaluation, \$25/meeting

Kara Dunlap, Teacher of the Deaf/Hard of Hearing at a rate of \$30.45/hr, not to exceed 4hr/day, up to 25 days

Sarah Chittenden, School Social Worker/Case Manager to provide set up and programming services at Franklin (H) School District, at a rate of \$240/day, 6 hr/day, up to 12 days

**Purchasing**

rescind offer of employment to Roxanne Wolf, Part-Time Administrative Assistant approved at the June 4, 2013 Reorganization Meeting

approve Roxanne Wolf, Administrative Assistant at rate of \$34,500, effective July 1, 2013 through June 30, 2014

**West Orange**

accept the written resignation of Rachel Hiwat, Part-Time Bus Driver, effective June 21, 2013

approve Summer 2013 Part-Time Staff, effective, effective June 24, 2013 through August 30, 2013 as attached

**Glen Gardner**

approve the verbal resignation of Alex Philip, Substitute Bus Driver, effective June 13, 2013

approve the written resignation of Andrew Hagerstrom, Part-Time Bus Driver, effective June 19, 2013

approve the written resignation of Celi Charito, Part-Time Bus Driver, effective June 19, 2013

approve Summer 2013 Part-Time School Bus Drivers and Monitors, effective June 24, 2013 through August 30, 2013, as attached

**I BENEFITS**

1 approve Medical and Prescription Benefit plan for the 2013-14 school year with Horizon Blue Cross Blue Shield of New Jersey. Whereas plan details reflect 0% increase over 2012-13 rates. Employees will contribute 1.5% of salary or a percentage of premium as per state statute; whichever is higher.

**Employees eligible on or before 6/30/2013**

<b>Horizon POS Monthly Premium</b>	
Single	\$528.47
Parent/Child(ren)	\$942.37
Employee/Spouse	\$1,251.71
Family	\$1,691.50

**Employees eligible 7/1/2013 or after**

<b>Horizon MyWayHSA-DA (High Deductible) Monthly Premium</b>	
Single	\$502.60

2 approve employee paid buy up option as follows:

**Employees eligible on or before 6/30/2013**

	<b>Horizon POS Monthly Premium</b>	<b>Horizon DA Monthly Premium</b>	<b>ADDITIONAL Monthly Cost to Employee</b>
Single	\$528.47	\$691.24	\$ 162.77
Parent/Child(ren)	\$942.37	\$1,233.07	\$ 290.70
Employee/Spouse	\$1,251.71	\$1,639.62	\$ 387.91
Family	\$1,691.50	\$2,215.70	\$ 524.20

**Employees eligible 7/1/2013 or after**

	<b>Horizon MyWayHSA-DA (High Deductible) Monthly Premium</b>	<b>Horizon MyWayHSA-DA (High Deductible) Monthly Premium</b>	<b>ADDITIONAL Monthly Cost to Employee</b>
Single	\$502.60		
Parent/Child(ren)		\$899.08	\$396.48
Employee/Spouse		\$1,204.80	\$702.20
Family		\$1,628.12	\$1,125.52

	<b>Horizon MyWayHSA-DA (High Deductible) Monthly Premium</b>	<b>Horizon POS Monthly Premium</b>	<b>ADDITIONAL Monthly Cost to Employee</b>
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Single	\$502.60	\$528.47	\$25.87
Parent/Child(ren)		\$942.37	\$439.77
Employee/Spouse		\$1,251.71	\$749.11
Family		\$1,691.50	\$1,188.90

	<b>Horizon MyWayHSA- DA (High Deductible) Monthly Premium</b>	<b>Horizon DA Monthly Premium</b>	<b>ADDITIONAL Monthly Cost to Employee</b>
Single	\$502.60	\$691.24	\$188.64
Parent/Child(ren)		\$1,233.07	\$730.47
Employee/Spouse		\$1,639.62	\$1,137.02
Family		\$2,215.70	\$1,713.10

**Benefits - Opt Out**

3 approve Opt-Out option to employees in lieu of Medical, Prescription and Dental Benefits. Payout will be made through payroll, accordingly.

**Employees eligible on or before 6/30/2013**

	<b>ANNUAL OPT OUT AMOUNT</b>	<b>Monthly Payout (10 months)</b>	<b>Monthly Payout (12months)</b>
Single	\$1,000.00	\$100.00	\$83.33
Parent/Child(ren)	\$2,000.00	\$200.00	\$166.67
Employee/Spouse	\$2,400.00	\$240.00	\$200.00
Family	\$3,500.00	\$350.00	\$291.67

**Employees eligible 7/1/2013 or after**

	<b>ANNUAL OPT OUT AMOUNT</b>	<b>Monthly Payout (10 months)</b>	<b>Monthly Payout (12months)</b>
Single	\$500.00	\$50.00	\$41.67

**FLEXIBLE SPENDING (FSA)**

4 offer eligible employees the use of a Flexible Spending Account at an annual rate of \$58.80, effective September 1, 2013 through August 31, 2014. Payments are to be made through payroll deductions, as follows:

	<b># of pays</b>	<b>AMOUNT per pay</b>
10 month employee	20	\$2.94
12 month employees	24	\$2.45

**J PROFESSIONAL DEVELOPMENT**

1 approve the following staff members for professional development workshops:

<b><u>Position</u></b>	<b><u>Workshop</u></b>	<b><u>Date</u></b>	<b><u>Cost</u></b>
Superintendent	Media/Spokesperson Training for Health Emergencies	7/10/13	Free
Superintendent	Hunterdon County Superintendent Retreat	9/26 - 9/27/13	Free
Administrator	SGO Turnkey Trainer Workshop	6/14/13	Free
(2) CST Supervisor	SGO Turnkey Trainer Workshop	6/14/13	Free

**MOTIONS APPROVED UNANIMOUSLY, pending ratification**

**XI OLD BUSINESS**

**XII NEW BUSINESS**

**A Board Meeting dates revised:**

- 1 August 6, 2013 - changed to Executive Committee Meeting
- 2 August 27, 2013 - Board Meeting
- 3 No September meeting unless quorum is not met at the August 27th meeting

**XIII CITIZENS ADDRESS THE BOARD OF DIRECTORS**

**XIV. ADJOURNMENT**

Meeting adjourned at 5:15 pm

Respectfully submitted by

Corinne Steinmetz